

# **Community Engagement Plan for Trumbull County Children Services Residential Facilities**

## **Policy:**

As per ORC 5101:2-9-38, Trumbull County Children Services Residential Facility shall have a written Community Engagement Plan.

## **Procedure:**

To allow and enhance communication of concerns or other pertinent information directly to the facility by the community in which the residential facilities are located, the following protocols are implemented:

1. A contact phone number for the Administrator of Residential Services will be posted on the agency website.
2. The email address for the facilities' Administrator of Residential Services will be posted on the agency website.
3. In addition to the above information being posted on the agency website, this information will be made available to any individual upon request.
4. All requests, either in writing, by phone, or by email, will be responded to within two working days of receipt of the request.

## **Training:**

Trumbull County Children Services will ensure that residential staff are trained on the implementation of the Community Engagement Plan and procedures for responding to incidents involving a child at the facility and neighbors or the police in the following manner.

1. The Community Engagement Plan training will be completed prior to the completion of orientation training for new staff.
2. For those staff that are currently employed and have previously completed orientation training, the facility will provide a group training session, facilitated by an internal provider, no later than sixty days after the community engagement plan is effective.
3. If the training is conducted by an external provider, the training will include a transfer of learning component, which may include a pretest, a posttest, or a discussion following the training.

Effective: June 1, 2015

Revised: August 24, 2020